

Bring Your Own Device (BYOD) Policy

Purpose

I understand that bringing my own device (BYOD) to school is a privilege that allows me to enhance my learning, develop my digital skills, and prepare for a technology-driven world. By following this policy, I agree to use my device responsibly and respectfully.

What I Need to Do

1. Use My Device for Learning

- I will only use my device for learning activities like research, assignments, and teacher-approved tools.
- I will always follow my teacher's instructions on when and how to use my device.
- I agree that the school may/can/need to install specific applications or access my settings while I am at school.

2. Keep My Device Stored When Not in Use

- I will store my device in my bag or locker when I'm not using it for class.
- I understand that I am not allowed to use my device during breaks, recess, or lunchtime unless a teacher gives me permission.

3. Take Care of My Device

- I will bring my device to school fully charged and ready to use.
- I will protect my device with a case and handle it carefully.
- If my device is lost, stolen, or damaged, I understand it is my responsibility.

4. Use the Internet Safely

- I will only use the school's secure Wi-Fi for internet access.
- I will not use personal mobile data or try to bypass the school's filters.
- I will keep my passwords private and never share them with others.

5. Follow Digital Citizenship Guidelines

- I will treat others kindly and respectfully online.
- I will not use my device to harm or bully anyone, and I will report inappropriate behavior if I see it.
- I will respect others' privacy and only take photos, videos, or recordings with their permission.

Parental Responsibilities

- As a parent or guardian, I understand that I play a critical role in supporting my child's responsible use of their device. I agree to:
- Monitor my child's device use at home to ensure they are adhering to the school's guidelines.
- Encourage open communication about their online activities and educate them about safe and respectful online behavior.
- Ensure that the device meets the school's specified requirements and is equipped with a protective case.
- Provide my child with guidance on caring for and securely storing their device to prevent damage or loss.
- Consider purchasing device insurance to cover accidental damage or loss, as the school is not liable for these costs.

Device Requirements

- TBD per each school's needs.
 - I understand my device must meet these requirements to work with the school's tools and apps.

How I Will Learn to Use My Device Responsibly

I will take part in digital citizenship sessions to learn about:

- Keeping my data and personal information safe.
- Communicating respectfully and responsibly online.
- Avoiding cyberbullying and harmful online behavior.

What Happens if There's a Problem

- If my device is lost or damaged, I will report it immediately to my teacher or the school's IT staff.
- My family is responsible for fixing or replacing my device. The school is not responsible for repairs or costs.
- My family can choose to buy insurance to protect my device.

Using My Device Responsibly

- I will always follow the school's rules and policies when using my device.
- I will make sure my actions are safe, respectful, and appropriate.
- I understand that any misuse of my device or violation of school guidelines may result in consequences.

What Happens if I Break the Rules

- First Time: My device will be taken away until the end of the day, and I will receive a warning.
- Second Time: My device will be taken away for a week, and my parents will be notified.
- Severe or Repeated Violations: I may lose my BYOD privileges, and the school will decide on additional actions according to the [Student's Discipline Policy - MOE](#).

How the School Can Help

The school will:

- Provide secure Wi-Fi for learning.
- Help set up my device with approved tools and apps.
- Offer training on how to use my device safely and effectively.
- The school may monitor my device use to make sure I'm following the rules.

The school leadership team and Designated Safeguarding Lead will oversee implementation and review.

Last review: 23/8/2026

My Agreement

By signing this policy, I agree to use my device responsibly and follow all the rules.

Student Name: _____

Grade: _____

Student Signature: _____ Date: _____

Parent/Guardian Name: _____

Parent/Guardian Signature: _____ Date: _____